

OPERATIONS COMMITTEE
FRIDAY, JANUARY 14, 2011
MINUTES

ATTENDANCE

Chair Worth convened the meeting at 9:31 a.m. Committee members present were: Commissioners Worth, Chu, Azumbrado, Giacomini, Lempert, MacKenzie, Rubin, Spering and Yeager. Commissioners Haggerty and Tissier were present in their ex-officio voting capacity. Other Commissioners present were Commissioners Bates, Cortese, and Sartipi.

CONSENT CALENDAR

Upon the motion of Commissioner Spering and the second of Commissioner Mackenzie, the Committee approved the consent calendar unanimously.

- Minutes of December 10, 2010

ClipperSM Program Report and Contract Actions

Ms. Melanie Crotty, MTC staff person, presented the Committee with a ClipperSM Program status report and recommended approval of several ClipperSM Program contract actions.

Ms. Crotty presented the Committee with information in response to Committee members' previously-stated concerns regarding both the reliability of the ClipperSM card readers on SFMTA's vehicles and the potential impact that poor equipment performance could have on persons with disabilities. Ms. Crotty also presented the Committee with information concerning MTC's ClipperSM Program work plan and the internal process used to decide how the work will be performed and to whom management and oversight is assigned.

Commissioner Mackenzie moved approval to authorize the Executive Director or his designee to negotiate and enter into the following contract actions:

- Contract Amendment - ClipperSM Budget and Funding Management and Analysis: Kimley Horn & Associates (\$100,000);
- Contract - ClipperSM Employer Program, Card Management and Card/Value Distribution Oversight: Accumen Building Enterprises, Inc. (\$150,000);
- Funding Agreement – Support for Fare Media Transition and Limited Use Card Procurement: SFMTA (\$475,000);
- Contract Amendment - ClipperSM Technical Advisor: Booz Allen Hamilton, Inc. (\$340,000);
- Change Order – Day Pass Accumulator: Cubic Transportation Systems, Inc. (\$450,000).

Commissioner Spering seconded the motion. The motion carried unanimously.

Contract – Freeway Service Patrol (FSP): Various Tow Companies

Ms. Nina Rohlich, MTC staff person, presented the Committee with a request for approval of 20 service contracts for 20 FSP beats for service starting July 2011. She stated that on October 1, 2010, MTC SAFE issued a Request for Qualifications Bid Invitation (RFQBI) to over 600 tow operators in the Bay Area for 21 beats. She added that 3 bidders' conferences were held in Oakland, Napa and San Jose. The multi-step process resulted in the receipt of 32 proposals, half of which were from new contractors; and 21 of which were eligible to submit bids. She noted that the RFQBI for Beat 16, which did not have any qualified proposals, was reissued in late December, and a contract recommendation will be presented to the Committee at its February meeting.

Commissioner Haggerty congratulated staff on its outreach efforts and on the FSP program.

Commissioner Mackenzie moved approval to authorize the Executive Director or his designee to negotiate and enter into contracts with the tow contractors as listed in the "Request for Committee Approval" in a total amount not to exceed \$4,856,544 for FY 2011-12, subject to approval of the SAFE budget.

Commissioner Haggerty seconded the motion. The motion carried unanimously.

PUBLIC COMMENT/OTHER BUSINESS/ADJOURNMENT

Mr. Eric P. Scott expressed his concerns regarding Clipper card reader located at the base of the street elevator at the Embarcadero BART Station. Ms. Crotty stated that she would respond to his concerns at a future meeting.

There being no further business, Chair Worth adjourned the meeting at 9:46 a.m.